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Dorr	3073 142nd Avenue, Dorr, MI 49323	(616) 896-9190	(616) 896-7707
Big Rapids	18612 Northland Drive, Big Rapids, MI 49307	(231) 592-1200	(231) 592-9706
Coopersville	7353 State Road, Coopersville, MI 49404	(616) 997-9190	(616) 997-0715
Hudson	15838 Carleton Road, Hudson, MI 49247	(517) 448-2071	(517) 448-2067
Three Rivers	55232 Franklin Drive, Three Rivers, MI 49093	(269) 273-3253	(269) 273-3259
Wyatt	66400 IN-331, Wyatt, IN 46595	(574) 633-4017	(574) 633-4069
Breckenridge	5690 E Monroe Rd, Breckenridge, MI 48615	(989) 481-2020	(989) 481-2021
Nashville	735 E. Sherman St, Nashville, MI 49073	(517) 852-1910	(517) 852-3913
		Phone	Fax

BURNIPS EQUIPMENT APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, genetic profile or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name (Full) _____ Date _____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S? Yes No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.)
 Yes No

Have you ever been terminated from employment or asked to resign by an employer? Yes No

If yes, please provide company names and details _____

Can you work any shift? Yes No

Can you work overtime, including weekends? Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes No

EMPLOYMENT DESIRED

Date you can start _____ Hourly Rate/Salary desired _____

Position desired _____

Are you currently employed? Yes No

If so, may we inquire of your present employer? Yes No



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REFERRAL SOURCE

How did you hear about us? Walk In Advertisement Referral Other: _____

If referred by an employee or customer please list name: _____

Have you ever worked for this company before? ___Yes ___No

If yes, explain _____

Do you know anyone who works for our company? ___Yes ___No

If yes, who? _____

EDUCATION	Name and location of school	No. of Yrs. Attended	Degree Received	Subjects Studied/Major
High School				
College or University				
Trade, Business, or Correspondence School				

EMPLOYMENT HISTORY

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Incomplete information could disqualify you from further consideration. (See next page)



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Phone

Fax

Employer 1

Name: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From _____ To: _____

Responsibilities: _____

Reason for Leaving _____ Starting Wage: _____ Ending Wage: _____

May we contact your previous supervisor for a reference? _____ Yes _____ No

Employer 2

Name: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From _____ To: _____

Responsibilities: _____

Reason for Leaving _____ Starting Wage: _____ Ending Wage: _____

May we contact your previous supervisor for a reference? _____ Yes _____ No

Employer 3

Name: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From _____ To: _____

Responsibilities: _____

Reason for Leaving _____ Starting Wage: _____ Ending Wage: _____

May we contact your previous supervisor for a reference? _____ Yes _____ No

Employer 4

Name: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From _____ To: _____

Responsibilities: _____

Reason for Leaving _____ Starting Wage: _____ Ending Wage: _____

May we contact your previous supervisor for a reference? _____ Yes _____ No



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Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

Computer Skills (please describe):

REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Phone	Company/ Relationship	Years Acquainted
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1

2

3



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Please read carefully before signing.

Burnips Equipment is an equal opportunity employer. Burnips Equipment does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, genetic profile, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Burnips Equipment to hire me. If I am hired, I understand that either Burnips Equipment or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Burnips Equipment has the authority to make any assurance to the contrary.

I understand that Burnips Equipment Company is an alcohol and drug-free environment. To assure compliance with this policy, employees will be required to submit to substance testing as a condition of consideration for employment. This policy is unaffected by the recent passage of the Michigan Regulation and Taxation of Marijuana Act and all prospective and current employees will continue to be subject to the Company's alcohol and drug-free policy.

Burnips Equipment will employ only United States citizens and those non-United States Citizens who are authorized to work in the United States. We will comply with all aspects of the Immigration Reform and Control Act of 1986. As a condition of employment, each new employee must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and substantiating employment eligibility. Former employees who are rehired must also complete the form if they have not completed an I-9 with Burnips Equipment within the past three years or if their previous I-9 is no longer retained or valid. Burnips Equipment has elected to utilize the E-Verify system to help ensure compliance with Federal immigration laws. Burnips Equipment will not discriminate on the basis of national origin or citizenship.

I attest with my signature below that I have given to Burnips Equipment true and complete information on this application. No requested information has been concealed. I authorize Burnips Equipment to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____